

# PageScope Enterprise Suite

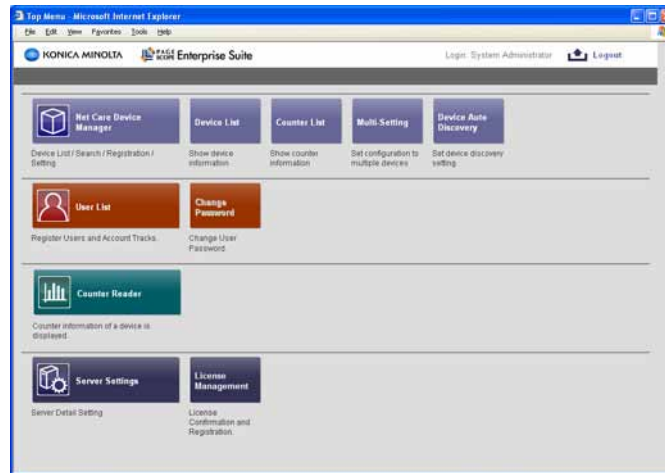
## Setup & Configuration Guide

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Location: CEC Lab, HQ Ramsey, NJ



# Step by Step

## Installation Field Guide



## Installing the PSES

Configure Firewall Settings

Install Internet Information Services

Installing .NET Framework 2.0

Install Microsoft SQL Server & C++ patch

Install Server for PageScope Enterprise Suite

Install the Core

Install the Authentication Manager

Device Manager

My Panel

Register the License Keys

Browse and register the MFPS

Setup the MFP

Test the Authentication on the MFP.

## Preparing the MFP

Update the FW to 88 greater

Enable Authentication device (device2 card 2)

Install the loadable driver

Enable SSL and TCP socket

Enable Open API

## Requirements for the MFP

1. Update the FW to level 88 or better
2. Install the Loadable driver
3. Enable API on the MFP.
4. Connect and confirm the HID card reader on the MFP.
5. Enable and create Self Assigned SSL on the MFP.
6. Enable SSL on both API and TCPIP socket. (Administrator>Network>TCP Socket>Select ON)

## Requirements to connect to Active directory

1. Domain name
2. Primary and secondary DNS addresses.
3. Designated Field for ID card S/N used for user Authentication.
4. Format used for Active Directory. CN=users, DC=Domain, DC=com
5. Select Mixed Authentication during SQL installation.

## Requirements for the PSES

1. Must meet the minimum Hardware requirements.
2. Firewall must be disabled during the installation.
3. Firewall application exceptions must be enabled for proper communication.
4. Internet Connection.
5. Install and enable IIS.
6. Key Licenses for each of the Modules.
7. Proxy Server's information, this information will be used to access the LMS server for licensing.

The following settings are required in Windows Firewall on WinXP/Vista/2003 for PSES to Function.

**<Excepted program>**

C:\Program Files\KONICA MINOLTA\PageScope Enterprise Suite\bin\Release\PSESCoreScheduler.exe

**<Port Number>**

8085 (Common)

50002 (Authentication Manager only)

**<Other settings>**

Change the settings on the Advanced tab as follows.

Select the [Local Area Connection] check box.

- Click the [Settings] button and select the [Web Server (HTTP)] check box on the Services tab.
- If SSL is enabled, select the [Secure Web Server (HTTPS)] check box. (For Windows Vista)Change the settings on the advanced tab as follows:
- Select the "Local Area Connection" check box. Change the settings on the Exceptions tab as described below.

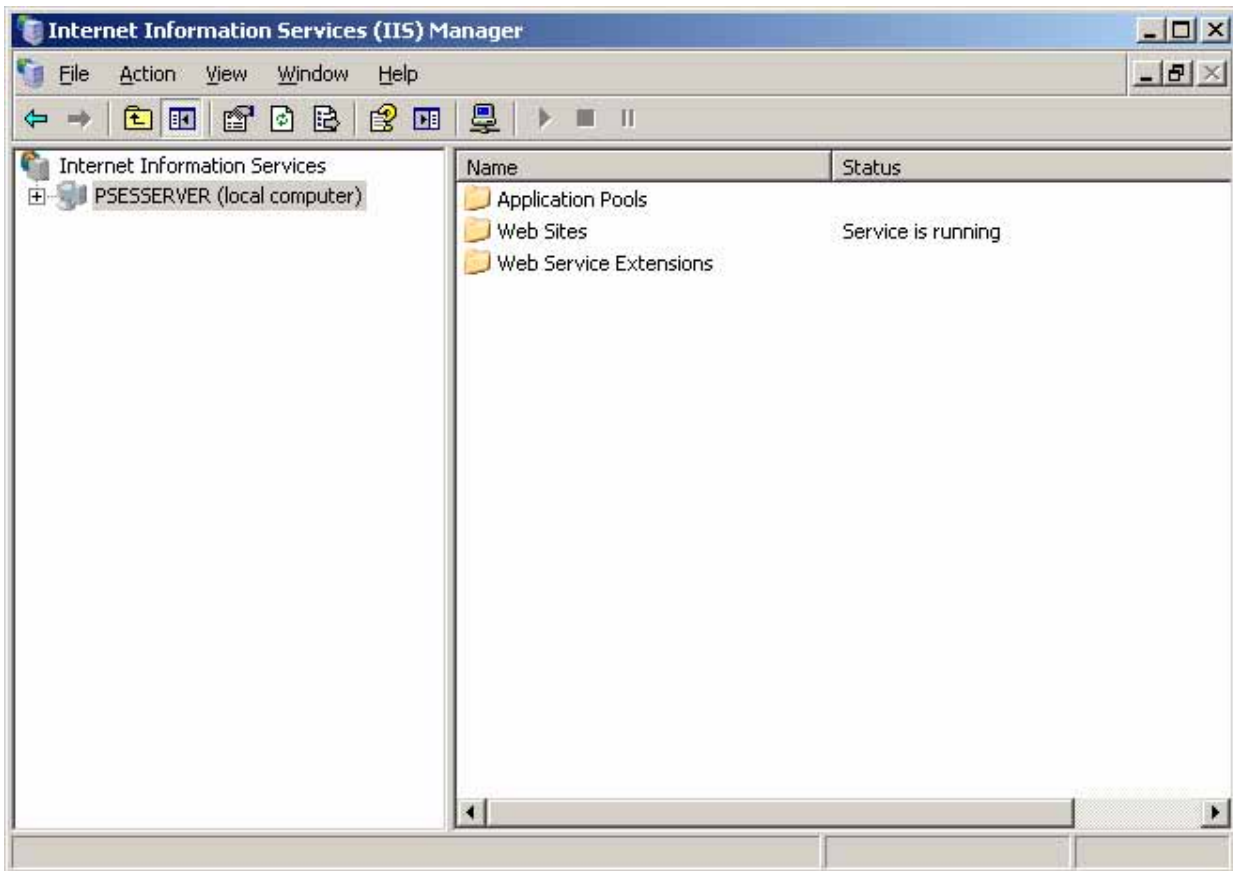
Select the [World Wide Web Service (HTTP)] check box. If SSL is enabled, select the [Secure Web Server (HTTPS)] check box.

## Installation Sequence

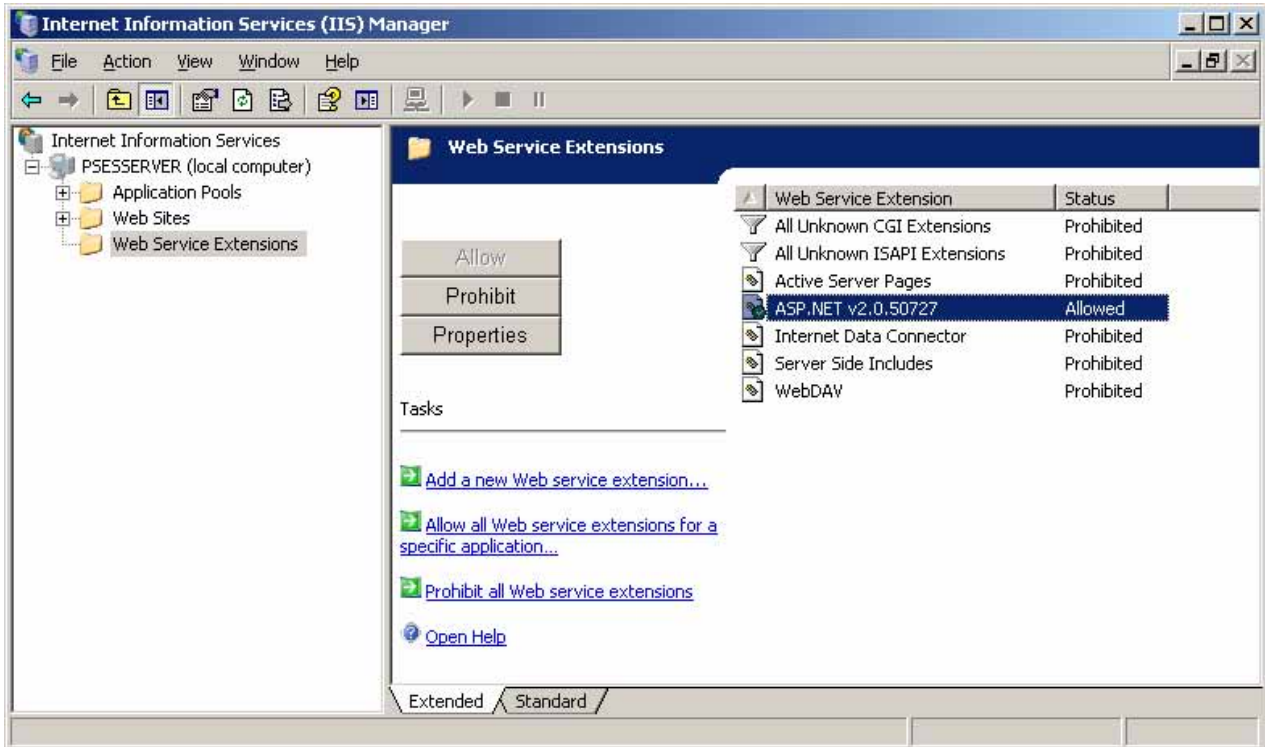
1. Dot Net
2. Sequel X:\SSE X:\VCREDITST (C++ patch visual c)
3. Core x:\Core
4. Authentication manager
5. My Panel
6. Account Manager
7. Reboot the PC (server)

**Note: Do not log on to PSES using multiple Web browsers from the same computer.**

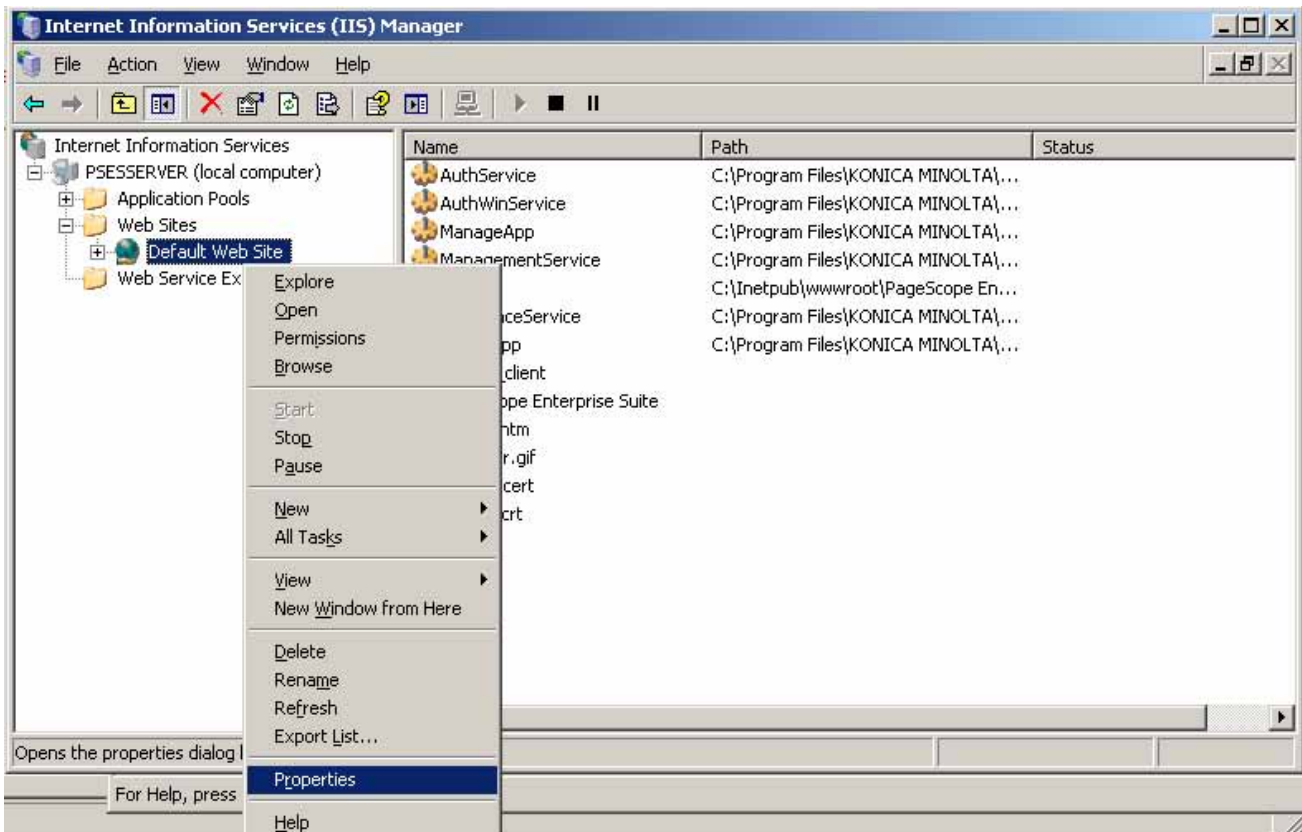
**Additional Information for Windows Server 2000, Windows 2003 server.  
If using Windows 2000 or Windows XP continue to page 8.**



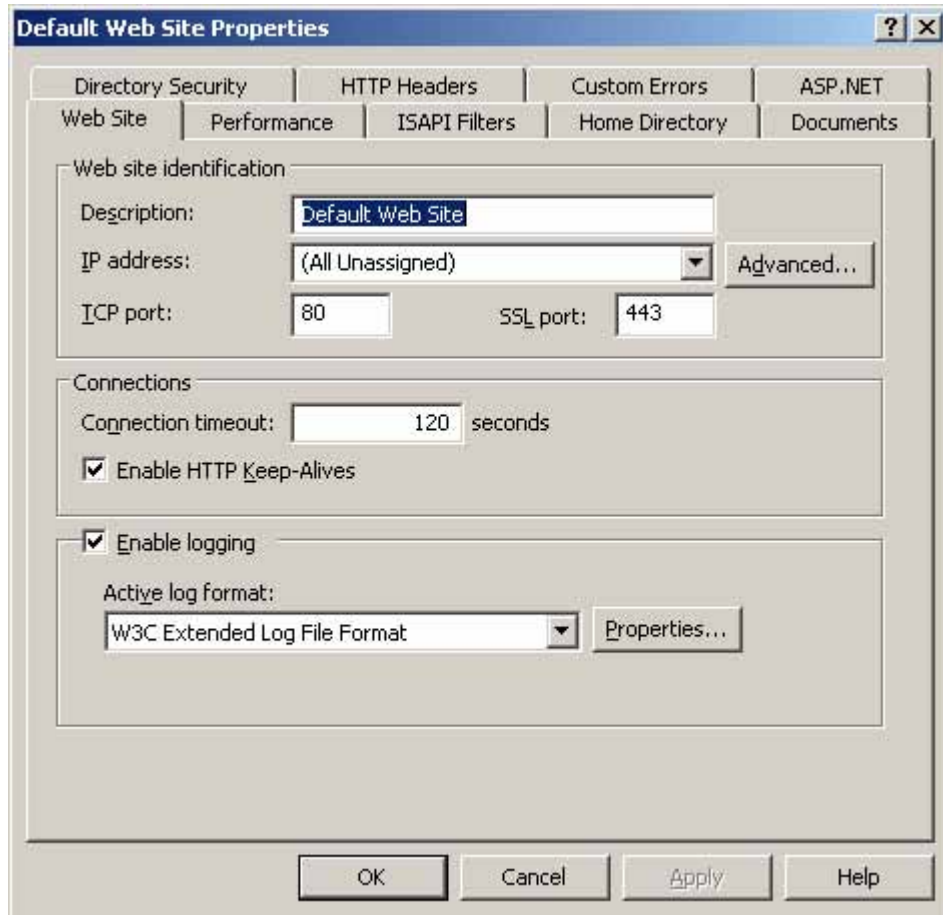
1. When installing on server you will have to open IIS and select the Web Service Extensions folder.



- By default the status of all of the Web Service Extensions are "Prohibited", you will have to select ASP .NET V2.0.X and mark the Allow button on the left hand side.



- Next, open the Websites folder, and right click on the default website (or website PSES is configured to) and select Properties.



4. Make sure that the IP address is set to "(All Unassigned)" or you will not be able to access through "http://localhost/pses".

Language

English

Login

Registered User

User Name

Password

System Administrator

Password

Login

SSL is not set.  
Please enable SSL to secure the password and data.

After installing the PSES, Login as the Administrator

- Open a Web Browser
- Input the address of the PSES Server <http://localhost/PSES>
- Click the System Administrator radio button
- Input the default Administrator password (Admin)





Net Care Device Manager

Device List / Search / Registration / Setting



Device List

Show device information



Counter List

Show counter information



Multi-Setting

Set data to multiple devices



Device Auto Discovery

Set device discovery setting



Authentication Manager

User Registration and Management Settings



User Counter

Registered User Counter



Account Track Counter

Account Track Counter



Function Permission Setting

Function Permission Setting by User



Change Password

Change User Password



Account Manager

Counter Counting and Analysis



Accounting

Add up the counters by users and devices.



Analysis

Analyze the status of use by users and devices.



Upper Limit Settings

Manage the print maximum count.



My Panel Manager

Edit My Address and My Panel.



My Address

Edit My Address Book.



My Panel

Edit My Panel.



Administrative Setting

My Panel Manager Administrator.



Server Settings

Server Detail Setting



License Management

License Confirmation and Registration

At this point make sure all Licence key are handy, and select License management.

## Server Settings

Go to Top Menu

## Server Settings

- Administrator Settings
- E-mail Server Settings
- Display Settings
- Application Information
- License Management
- Support Device Information
- Version

## License Confirmation

## License Confirmation

License Key

 -  -  -  -  - 

Confirmation

Clear

***\*Live Internet connection is required for this procedure.***

Click the "New Registration" button and then Enter the 24-character license key and click on the Confirmation button to continue. This license key will be verified by an LMS server in Japan.

Server Settings

Go to Top Menu

Server Settings

- Administrator Settings
- E-mail Server Settings
- Display Settings
- Application Information
- License Management**
- Support Device Information
- Version

License Registration



License Registration

Register

| <u>License Key</u>            | <u>Number of Licenses</u> | <u>Expiration Date</u> | <u>Application Name</u> | <u>Description</u> |
|-------------------------------|---------------------------|------------------------|-------------------------|--------------------|
| NAAF-5PYA-LN8Q-AJUN-AA3B-WAC2 | 10                        | 4/22/2008              | My Panel Manager        | Trial License      |

Upon Confirmation of the license key click on the "Register" button to continue.

Server Settings

 Go to Top Menu

- Server Settings
- Administrator Settings
- E-mail Server Settings
- Display Settings
- Application Information
- License Management
- Support Device Information
- Version

Transaction Result

Registration Completed

OK

Confirm the individual module registration by selecting OK.

Server Settings

 Go to Top Menu

- Server Settings
- Administrator Settings
- E-mail Server Settings
- Display Settings
- Application Information
- License Management**
- Support Device Information
- Version

License Management



License Management

Total: 1-1/1

[10] [20](#) [30](#) [50](#) [100](#)

| Select                              | License Key                   | Number of Licenses | Expiration Date | Application Name | Description   |
|-------------------------------------|-------------------------------|--------------------|-----------------|------------------|---------------|
| <input checked="" type="checkbox"/> | NAAF-5PYA-LN8Q-AJJN-AA3B-WAC2 | 10                 | 4/22/2008       | My Panel Manager | Trial License |

As the individual module license keys are registered they are listed here with the proper number of license. Repeat this procedure for each license.

Server Settings

 Go to Top Menu

- Server Settings
- Administrator Settings
- E-mail Server Settings
- Display Settings
- Application Information
- License Management**
- Support Device Information
- Version

License Management























License Management

Total: 1-4/4

[10] [20](#) [30](#) [50](#) [100](#)

| Select                           | License Key                   | Number of Licenses | Expiration Date | Application Name                            |
|----------------------------------|-------------------------------|--------------------|-----------------|---|
| <input checked="" type="radio"/> | 4YAD-6JYA-RRLQ-B4VZ-AAEZ-MAHJ | 10                 | 4/22/2008       | Account Manager                             |
| <input type="radio"/>            | 4EAF-PWAA-25VA-A2MW-ACZD-CAB4 | 1                  | 4/22/2008       | Gateway for Biometric Authentication Manage |
| <input type="radio"/>            | KYAN-HB8A-TAMQ-BK3A-ACXN-9ABV | 10                 | 4/22/2008       | Authentication Manager                      |
| <input type="radio"/>            | NAAF-5PYA-LN8Q-AJUN-AA3B-WAC2 | 10                 | 4/22/2008       | My Panel Manager                            |

After completion of the license entry, all modules are listed indicating available license.

|  |  |   |  |   |
|--|--|---|--|---|
| <br><b>Net Care Device Manager</b><br>Device List / Search / Registration / Setting | <br><b>Device List</b><br>Show device information                       | <br><b>Counter List</b><br>Show counter information                    | <br><b>Multi-Setting</b><br>Set data to multiple devices                      | <br><b>Device Auto Discovery</b><br>Set device discovery setting |
| <br><b>Authentication Manager</b><br>User Registration and Management Settings      | <br><b>User Counter</b><br>Registered User Counter                      | <br><b>Account Track Counter</b><br>Account Track Counter              | <br><b>Function Permission Setting</b><br>Function Permission Setting by User | <br><b>Change Password</b><br>Change User Password               |
| <br><b>Account Manager</b><br>Counter Counting and Analysis                         | <br><b>Accounting</b><br>Add up the counters by users and devices.      | <br><b>Analysis</b><br>Analyze the status of use by users and devices. | <br><b>Upper Limit Settings</b><br>Manage the print maximum count.            |   |
| <br><b>My Panel Manager</b><br>Edit My Address and My Panel.                        | <br><b>My Address</b><br>Edit My Address Book.                          | <br><b>My Panel</b><br>Edit My Panel.                                  | <br><b>Administrative Setting</b><br>My Panel Manager Administrator.          |   |
| <br><b>Server Settings</b><br>Server Detail Setting                                 | <br><b>License Management</b><br>License Confirmation and Registration. |   |  |   |

After completing the license key registration, select the device list to register the devices.

Net Care Device Manager

Go to Top Menu

Device Management

Device List

Counter List

Multi-Setting

Device Status Notification

Initial Settings

Device Auto Discovery

Manual Device Registration

Device Management Settings

Device Information Settings

Device Group Settings

Option

Administrator Settings

Device Group Manager Settings

Detail Settings

Version

Device List



View Type

Device Group   All subgroup devices are included

Filter

There is no data.

No devices are listed after initial installation.



KONICA MINOLTA PACE SCOR Enterprise Suite Login: System Administrator Logout

Net Care Device Manager Go to Top Menu

**Device Management**

- Device List
- Counter List
- Multi-Setting
- Device Status Notification

**Initial Settings**

- Device Auto Discovery
- Manual Device Registration
- Device Management Settings
- Device Information Settings
- Device Group Settings

**Option**

- Administrator Settings
- Device Group Manager Settings
- Detail Settings
- Version

**Device Auto Discovery**

Search Schedule

Last Search End Time: Search is not being executed

Search Now: Start Search

No search  
 Monthly: 1st 13:00  
 Weekly: Sunday 13:00  
 Daily: 13:00

Search Method

Import Export

SNMP Broadcast Discovery (IPv4) [5] 10 15 25 50

| Select                   | Broadcast Address | Add | Delete |
|--------------------------|-------------------|-----|--------|
| <input type="checkbox"/> | 255.255.255.255   |     |        |

SNMP Unicast Discovery (IPv4)  
Unicast data does not exist. Add

SNMP Multicast Discovery (IPv6)  
Multicast data does not exist. Add

SNMP Settings

SNMPv1 Settings [5] 10 15 25 50

| Select                   | Community Name | Port Number | Add | Delete |
|--------------------------|----------------|-------------|-----|--------|
| <input type="checkbox"/> | public         | 161         |     |        |

SNMPv3 Settings  
SNMPv3 Settings data does not exist.

To search the network for connected MFPs select Auto Discovery tab and select Start Search button.

Net Care Device Manager

Go to Top Menu

- Device Management
  - Device List
  - Counter List
  - Multi-Setting
  - Device Status Notification
- Initial Settings
  - Device Auto Discovery
  - Manual Device Registration
  - Device Management Settings
  - Device Information Settings
  - Device Group Settings
- Option
  - Administrator Settings
  - Device Group Manager Settings
  - Detail Settings
  - Version

Device Auto Discovery



Search Schedule

Last Search End Time

Search Now

- No search
- Monthly
- Weekly
- Daily

Search Method

SNMP Broadcast Discovery (IPv4)

Total: 1-1/1 [5] 10 15 25 50

| Select                   | Broadcast Address | Add | Delete |
|--------------------------|-------------------|-----|--------|
| <input type="checkbox"/> | 255.255.255.255   |     |        |

SNMP Unicast Discovery (IPv4)  
Unicast data does not exist.

SNMP Multicast Discovery (IPv6)  
Multicast data does not exist.

SNMP Settings

SNMPv1 Settings

Total: 1-1/1 [5] 10 15 25 50

| Select                   | Community Name | Port Number | Add | Delete |
|--------------------------|----------------|-------------|-----|--------|
| <input type="checkbox"/> | public         | 161         |     |        |

SNMPv3 Settings

SNMPv3 Settings data does not exist.

The date stamp indicates completion of the search process. The Refresh button may need to be clicked to update the "Last Search End Time" field.

- Device Management
  - Device List
  - Counter List
  - Multi-Setting
  - Device Status Notification
- Initial Settings
  - Device Auto Discovery
  - Manual Device Registration
  - Device Management Settings
  - Device Information Settings
  - Device Group Settings
- Option
  - Administrator Settings
  - Device Group Manager Settings
  - Detail Settings
  - Version

**Device List** ↻ ?

View Type: Group View

Device Group: All Devices  All subgroup devices are included

Filter: No Filter Filter Setting Display

Display Settings Export

Total: 1-10/18 [10] [20](#) [30](#) [50](#) [100](#)

<< < 1 / 2 > >> Go

| Refresh | Icon | Registered Name  | Model Name                     | Status  | IP Address / I |
|---------|------|--|--------------------------------|---------|----------------|
|         |      | <a href="#">KONICA MINOLTA bizhub C353/10.15.212.201</a>     | KONICA MINOLTA bizhub C353     | Unknown | 10.15.212.201  |
|         |      | <a href="#">KONICA MINOLTA bizhub PRO 1050/10.15.212.203</a> | KONICA MINOLTA bizhub PRO 1050 | Unknown | 10.15.212.203  |
|         |      | <a href="#">KONICA MINOLTA 350/10.15.212.204</a>             | KONICA MINOLTA 350             | Unknown | 10.15.212.204  |
|         |      | <a href="#">KONICA MINOLTA bizhub C253/10.15.212.206</a>     | KONICA MINOLTA bizhub C253     | Unknown | 10.15.212.206  |
|         |      | <a href="#">KONICA MINOLTA bizhub PRO 920/10.15.212.208</a>  | KONICA MINOLTA bizhub PRO 920  | Unknown | 10.15.212.208  |
|         |      | <a href="#">KONICA MINOLTA bizhub 600/10.15.212.209</a>      | KONICA MINOLTA bizhub 600      | Unknown | 10.15.212.209  |
|         |      | <a href="#">KONICA MINOLTA bizhub C352/10.15.212.211</a>     | KONICA MINOLTA bizhub C352     | Unknown | 10.15.212.211  |
|         |      | <a href="#">KONICA MINOLTA bizhub 500/10.15.212.212</a>      | KONICA MINOLTA bizhub 500      | Unknown | 10.15.212.212  |
|         |      | <a href="#">KONICA MINOLTA bizhub C550/10.15.212.216</a>     | KONICA MINOLTA bizhub C550     | Unknown | 10.15.212.216  |
|         |      | <a href="#">Generic 50C-1/10.15.212.217</a>                  | Generic 50C-1                  | Unknown | 10.15.212.217  |

1/ 2 A complete list of MFPs is displayed in the Device list tab.

**Note: This also includes non compatible MFPS and printers.**

Net Care Device Manager

Go to Top Menu

- Device Management
  - Device List
  - Counter List
  - Multi-Setting
  - Device Status Notification
- Initial Settings
  - Device Auto Discovery
  - Manual Device Registration
  - Device Management Settings
  - Device Information Settings
  - Device Group Settings
- Option
  - Administrator Settings
  - Device Group Manager Settings
  - Detail Settings
  - Version

**Device List** ↻ ?

View Type: Group View

Device Group: All Devices  All subgroup devices are included

Filter: No Filter Filter Setting Display

Display Settings Export

Total: 11-18/18 [10] [20](#) [30](#) [50](#) [100](#)

<< < 2 / 2 > >> Go

| Refresh | Icon | Registered Name   | Model Name                    | Status  | IP Address / DNS |
|---------|------|---|-------------------------------|---------|------------------|
|         |      | <a href="#">Canon iR C5185 /P/10.15.212.230</a>             | Canon iR C5185 /P             | Unknown | 10.15.212.230    |
|         |      | <a href="#">HP CM8050 Color MFP/10.15.212.231</a>           | HP CM8050 Color MFP           | Unknown | 10.15.212.231    |
|         |      | <a href="#">KONICA MINOLTA bizhub C451/10.15.212.240</a>    | KONICA MINOLTA bizhub C451    | Unknown | 10.15.212.240    |
|         |      | <a href="#">KONICA MINOLTA magicolor 4650/10.15.212.245</a> | KONICA MINOLTA magicolor 4650 | Unknown | 10.15.212.245    |
|         |      | <a href="#">KONICA MINOLTA pagepro 4650/10.15.212.246</a>   | KONICA MINOLTA pagepro 4650   | Unknown | 10.15.212.246    |
|         |      | <a href="#">KONICA MINOLTA magicolor 5570/10.15.212.247</a> | KONICA MINOLTA magicolor 5570 | Unknown | 10.15.212.247    |
|         |      | <a href="#">KONICA MINOLTA magicolor 8650/10.15.212.248</a> | KONICA MINOLTA magicolor 8650 | Unknown | 10.15.212.248    |
|         |      | <a href="#">KONICA MINOLTA bizhub C353P/10.15.212.249</a>   | KONICA MINOLTA bizhub C353P   | Unknown | 10.15.212.249    |

2/2 A complete list of MFPs is displayed in the Device list tab.

**Note:** This also includes non compatible MFPS and printers.



Net Care Device Manager

Device List / Search / Registration / Setting

Device List

Show device information

Counter List

Show counter information

Multi-Setting

Set data to multiple devices

Device Auto Discovery

Set device discovery setting



Authentication Manager

User Registration and Management Settings

User Counter

Registered User Counter

Account Track Counter

Account Track Counter

Function Permission Setting

Function Permission Setting by User

Change Password

Change User Password



Account Manager

Counter Counting and Analysis

Accounting

Add up the counters by users and devices.

Analysis

Analyze the status of use by users and devices.

Upper Limit Settings

Manage the print maximum count



My Panel Manager

Edit My Address and My Panel.

My Address

Edit My Address Book.

My Panel

Edit My Panel.

Administrative Setting

My Panel Manager Administrator.



Server Settings

Server Detail Setting

License Management

License Confirmation and Registration.

Select Account Manager from the Top Menu.

Authentication Manager

Go to Top Menu

- User List
  - User List
  - User Counter
  - Account Track List
  - Account Counter
- Function Permission
  - Permission Pattern Setting
  - Permission Setting
- Initial Settings
  - User Group Setting
  - Pattern Setting
  - External Server Settings
- Authentication Device Setting
  - IC Card Information
- Option
  - Administrator Settings
  - Group Manager Settings
  - Version

User List

Register User   Edit User   Delete User

Import   Export   Display Settings

User Group   Please select the user group

All subgroup users are included   Display

User of the selected group is displayed.

Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern
- External Server Settings**
- Device Management

Authentication Device Setting

- IC Card Information

Option

- Administrator Settings
- Group Manager Settings
- Version

External Server Settings



**Register** Edit Delete

There is no data.

Select Register to allow PSES to access the user's authentication information through Active Directory.



## Authentication Manager

Go to Top Menu

## User List

User List  
User Counter  
Account Track List  
Account Counter

## Function Permission

Permission Pattern Setting  
Permission Setting

## Initial Settings

User Group Setting  
Pattern Setting  
Apply Pattern  
External Server Settings  
Device Management

## Authentication Device Setting

IC Card Information

## Option

Administrator Settings  
Group Manager Settings  
Version

## External Server Registration/Edit



## External server basic information

External Server Name  [Required] Max: 32 chars  
Server Type   
Domain Name  1-255 chars

## User search condition

Account  Max: 128 chars  
Password  Max: 128 chars  
Search base  Max: 256 chars  
IC card information attribute name  Max: 128 chars

Enter the Active Directory information,

1. Enter the External Server Name.
2. Enter Domain name.
3. Enter search base: Example: CN=users, DC=Domain, DC=com
4. Select the Microsoft Active Directory from Server type dropdown menu.
5. To confirm the Active Directory connectivity select Check Search Condition.

Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern
- External Server Settings
- Device Management

Authentication Device Setting

- IC Card Information

Option

- Administrator Settings
- Group Manager Settings
- Version

External Server Registration/Edit



External server basic information

External Server Name:  [Required] Max: 32 chars

Server Type:

Domain Name:  1-255 chars

User search condition

Account:  Max: 128 chars

Password:  Max: 128 chars

Search base:  Max: 255 chars

IC card information attribute name:

Check Search



If Active Directory connection was successful a search success message will be displayed, select OK.



Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern

- External Server Settings
- Device Management

Authentication Device Setting

- IC Card Information

Option

- Administrator Settings
- Group Manager Settings
- Version

Processing Result

Registration Completed

OK

Select OK, this concludes the Active Directory Registration.

Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern
- External Server Settings**
- Device Management

Authentication Device Setting

- IC Card Information

Option

- Administrator Settings
- Group Manager Settings
- Version

External Server Settings

Register Edit Delete

Total: 1-1/1

[10] 20 30 50 100

| Select                   | External Server Name | Server Type                | Domain Name |
|--------------------------|----------------------|----------------------------|-------------|
| <input type="checkbox"/> | CEC Lab              | Microsoft Active Directory | busdev.com  |



If the active directory registration was successful will be listed under external server setting.

## Authentication Manager

Go to Top Menu

## User List

User List  
User Counter  
Account Track List  
Account Counter

## Function Permission

Permission Pattern Setting  
Permission Setting

## Initial Settings

User Group Setting  
Pattern Setting  
Apply Pattern  
External Server Settings

## Device Management

## Authentication Device Setting

IC Card Information  
Biometric Information  
Biometric Auth Server  
Setting

## Option

Administrator Settings  
Group Manager Settings  
Version

## Select Object Device



## Authentication Manager: The number of device licenses

The number of licenses The number of unused licenses 

## Device/Device Group Selection

Device Group Selection   All subgroup devices are included

Device of the selected group is displayed.

Selecting Device Management will display the available device licenses. Select "All Devices" from the Device Group Selection drop down menu and click Display.

Next step is to register MFPs to be managed.

Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern
- External Server Settings

Device Management

Authentication Device Setting

- IC Card Information
- Biometric Information
- Biometric Auth Server Setting

Option

- Administrator Settings
- Group Manager Settings
- Version

Select Object Device



Authentication Manager: The number of device licenses

The number of licenses

The number of unused licenses

Device/Device Group Selection

Device Group Selection


All subgroup devices are included

Total: 1-4/4

[10] [20](#) [30](#) [50](#) [100](#)

| Select                              | Manage | Registered Name                          | Model Name                 | Account Track | Account Password |
|-------------------------------------|--------|--|----------------------------|---------------|------------------|
| <input checked="" type="checkbox"/> | OFF    | KONICA MINOLTA bizhub C451/10.15.212.240 | KONICA MINOLTA bizhub C451 | Not Manage    | Do Not Use       |
| <input type="checkbox"/>            | OFF    | KONICA MINOLTA bizhub C353/10.15.212.201 | KONICA MINOLTA bizhub C353 | Not Manage    | Do Not Use       |
| <input type="checkbox"/>            | OFF    | KONICA MINOLTA bizhub C253/10.15.212.206 | KONICA MINOLTA bizhub C253 | Not Manage    | Do Not Use       |
| <input type="checkbox"/>            | OFF    | KONICA MINOLTA bizhub C550/10.15.212.216 | KONICA MINOLTA bizhub C550 | Not Manage    | Do Not Use       |

Select the device from the Registered device list and select edit.

KONICA MINOLTA  Enterprise Suite Login: System Administrator [Logout](#)

### Authentication Manager [Go to Top Menu](#)

**User List**

- [User List](#)
- [User Counter](#)
- [Account Track List](#)
- [Account Counter](#)

**Function Permission**

- [Permission Pattern Setting](#)
- [Permission Setting](#)

**Initial Settings**

- [User Group Setting](#)
- [Pattern Setting](#)
- [Apply Pattern](#)
- [External Server Settings](#)
- [Device Management](#)

**Authentication Device Setting**

- [IC Card Information](#)
- [Biometric Information](#)
- [Biometric Auth Server Setting](#)

**Option**

- [Administrator Settings](#)
- [Group Manager Settings](#)
- [Version](#)

Device Administrator Password  Max: 64 chars

OpenAPI Account  Max: 8 chars

OpenAPI Password  Max: 8 chars

**Authentication Settings**

Account Track (unsynchronized)  Manage  **Not Manage**

Account Password  Use  Do Not Use

Public User  Use  **Do Not Use**

IC card authentication password  IC card authentication and password  **Only IC card authentication**

Default External Server

Default biometric unit number  [Required] Only Number: 1-9999

Biometric System  1:1 authentication  1:N authentication

**Operation setting**

User automatic registration (external server coordination)  **Yes**  No

Automatic BOX deletion setting

**Device panel display setting**

Authentication result screen display  Output  **Do Not Output**

Please select device display language..

English  German  Spanish  
 French  Italian  Japanese  
 Chinese (Simplified)

1. Enter the Administrator password. (Default Admin Password is 12345678)
2. Account track select Not Manage (If Applicable)
3. Public user Do not use. (If Applicable)
4. IC card authentication password, select IC card authentication or IC card & Password.
5. Select the Registered External Server from the drop down list. (If Applicable)
6. If you are using an external server (i.e. Active Directory) select the User Automatic Registration Yes (This will register the user automatically after the first log-in). (If Applicable)
7. Select Do Not Output (This will prevent the Confirmation prompt during the log-in at the MFP). (If Applicable)
8. Click Apply to save the settings.

Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern
- External Server Settings

Device Management

Authentication Device Setting

- IC Card Information
- Biometric Information
- Biometric Auth Server Setting

Option

- Administrator Settings
- Group Manager Settings
- Version

Processing Result

Update Completed

OK

Select OK to complete the MFP update.

Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern
- External Server Settings

Device Management

Authentication Device Setting

- IC Card Information
- Biometric Information
- Biometric Auth Server Setting

Option

- Administrator Settings
- Group Manager Settings
- Version

Select Object Device



Authentication Manager: The number of device licenses

The number of licenses

The number of unused licenses

Device/Device Group Selection

Device Group Selection

All subgroup devices are included

Total: 1-4/4

[10] [20](#) [30](#) [50](#) [100](#)

| Select                              | Manage | Registered Name                          | Model Name                 | Account Track | Account Password |
|-------------------------------------|--------|--|----------------------------|---------------|------------------|
| <input checked="" type="checkbox"/> | OFF    | KONICA MINOLTA bizhub C451/10.15.212.240 | KONICA MINOLTA bizhub C451 | Not Manage    | Do Not Use       |
| <input type="checkbox"/>            | OFF    | KONICA MINOLTA bizhub C353/10.15.212.201 | KONICA MINOLTA bizhub C353 | Not Manage    | Do Not Use       |
| <input type="checkbox"/>            | OFF    | KONICA MINOLTA bizhub C253/10.15.212.206 | KONICA MINOLTA bizhub C253 | Not Manage    | Do Not Use       |
| <input type="checkbox"/>            | OFF    | KONICA MINOLTA bizhub C550/10.15.212.216 | KONICA MINOLTA bizhub C550 | Not Manage    | Do Not Use       |

Select the device from the Registered device list and select Registration a Device to register.



Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern
- External Server Settings

Device Management

Authentication Device Setting

- IC Card Information
- Biometric Information
- Biometric Auth Server Setting

Option

- Administrator Settings
- Group Manager Settings
- Version

Select Object Device



Authentication Manager: The number of device licenses

The number of licenses

The number of unused licenses

Device/Device Group Selection

Device Group Selection

All subgroup devices are included

Display

Select All

Total: 1-4/4

| Select                              | Manage | Registered Name                          |
|-------------------------------------|--------|--|
| <input checked="" type="checkbox"/> | OFF    | KONICA MINOLTA bizhub C451/10.15.212.216 |
| <input type="checkbox"/>            | OFF    | KONICA MINOLTA bizhub C353/10.15.212.216 |
| <input type="checkbox"/>            | OFF    | KONICA MINOLTA bizhub C253/10.15.212.216 |
| <input type="checkbox"/>            | OFF    | KONICA MINOLTA bizhub C550/10.15.212.216 |

Windows Internet Explorer

Switching to a Relay Server.  
When switching to relay server has been completed, current device information is OK?

OK Cancel

Edit Registration a Device Delete a Device

A confirmation screen will open, select OK to manage the device.



Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern
- External Server Settings

Device Management

Authentication Device Setting

- IC Card Information
- Biometric Information
- Biometric Auth Server Setting

Option

- Administrator Settings
- Group Manager Settings
- Version

Processing Result

Registration Completed

OK

Once the machine has been successfully registered select OK.

Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter

Function Permission

- Permission Pattern Setting
- Permission Setting

Initial Settings

- User Group Setting
- Pattern Setting
- Apply Pattern
- External Server Settings

Device Management

Authentication Device Setting

- IC Card Information
- Biometric Information
- Biometric Auth Server Setting

Option

- Administrator Settings
- Group Manager Settings
- Version

Select Object Device



Authentication Manager: The number of device licenses

The number of licenses 10

The number of unused licenses 9

Device/Device Group Selection

Device Group Selection All Devices

All subgroup devices are included

Display

Select All

Total: 1-4/4

[10] 20 30 50 100

| Select                   | Manage | Registered Name                          | Model Name                 | Account Track | Account Password |
|--------------------------|--------|--|----------------------------|---------------|------------------|
| <input type="checkbox"/> | ON     | KONICA MINOLTA bizhub C451/10.15.212.240 | KONICA MINOLTA bizhub C451 | Not Manage    | Do Not Use       |
| <input type="checkbox"/> | OFF    | KONICA MINOLTA bizhub C353/10.15.212.201 | KONICA MINOLTA bizhub C353 | Not Manage    | Do Not Use       |
| <input type="checkbox"/> | OFF    | KONICA MINOLTA bizhub C253/10.15.212.206 | KONICA MINOLTA bizhub C253 | Not Manage    | Do Not Use       |
| <input type="checkbox"/> | OFF    | KONICA MINOLTA bizhub C550/10.15.212.216 | KONICA MINOLTA bizhub C550 | Not Manage    | Do Not Use       |

Edit

Registration a Device

Delete a Device

The number of MFP licenses has decreased and the MFP has been listed as Managed.



Log in at the MFP using the IC card or registered user (user name & password) in Active Directory.

Authentication Manager

Go to Top Menu

User List

- User List
- User Counter
- Account Track List
- Account Counter
- Function Permission
  - Permission Pattern Setting
  - Permission Setting
- Initial Settings
  - User Group Setting
  - Pattern Setting
  - Apply Pattern
  - External Server Settings
  - Device Management
- Authentication Device Setting
  - IC Card Information
  - Biometric Information
  - Biometric Auth Server Setting
- Option
  - Administrator Settings
  - Group Manager Settings
  - Version

User List

Register User Edit User Delete User

Import Export Display Settings

User Group All Users

All subgroup users are included Display

User Search Search

Select All

Total: 1-1/1 [10] 20 30 50 100

| Select                   | User Name | User Group Name | Description | External Server Name | E-mail Address  | Maximum Number of User Boxes |
|--------------------------|-----------|-----------------|-------------|----------------------|-----------------|------------------------------|
| <input type="checkbox"/> | june      | OTHER           |             | CEC Lab              | june@BUSDEV.COM | 0                            |

The list will be populated with the user after a successful log in.



**Net Care Device Manager**

Device List / Search / Registration / Setting



**Device List**

Show device information



**Counter List**

Show counter information



**Multi-Setting**

Set data to multiple devices



**Device Auto Discovery**

Set device discovery setting



**Authentication Manager**

User Registration and Management Settings



**User Counter**

Registered User Counter



**Account Track Counter**

Account Track Counter



**Function Permission Setting**

Function Permission Setting by User



**Change Password**

Change User Password



**Account Manager**

Counter Counting and Analysis



**Accounting**

Add up the counters by users and devices.



**Analysis**

Analyze the status of use by users and devices.



**Upper Limit Settings**

Manage the print maximum count.



**My Panel Manager**

Edit My Address and My Panel.



**My Address**

Edit My Address Book.



**My Panel**

Edit My Panel.



**Administrative Setting**

My Panel Manager Administrator.



**Server Settings**

Server Detail Setting



**License Management**

License Confirmation and Registration.

Select Account Manager to enable Account Manager to track the MFP activity.



Account Manager

Go to Top Menu

Counter Information

Counter Information

Accounting

By User

By Device

By Account Track

Select Acct Report

Analysis

By User

By Device

By Account Track

Select Analysis Report

Upper Limit Settings

Basic Settings

Setting by User

Pricing Setup

Basic Settings

Setting by Device

Initial Settings

Select Target Devices

Counter Collection Settings

Paper Size Settings

Print Port Settings

Option

Report Processor Settings

Administrator Settings

Counter Collection Result

Client Software

Version

Select Target Devices



Counter Reader: Select Target Devices

The device to which counter information is displayed with the Counter Reader is selected.

Next

Account Manager: Select Target Devices

Select the devices whose accounting, analysis, and upper limit management are executed by Account Manager.

Next

Select the "Select Target Devices" tab and the Next button under the Account Manager: Select Target Devices

## Account Manager

Go to Top Menu

## Counter Information

Counter Information

## Accounting

By User

By Device

By Account Track

Select Acct Report

## Analysis

By User

By Device

By Account Track

Select Analysis Report

## Upper Limit Settings

Basic Settings

Setting by User

## Pricing Setup

Basic Settings

Setting by Device

## Initial Settings

Select Target Devices

Counter Collection Settings

Paper Size Settings

Print Port Settings

## Option

Report Processor Settings

Administrator Settings

Counter Collection Result

Client Software

Version

## Select Target Devices



## Account Manager: Licence Count

Total Licence Count 10

Unused Licence Count 10

## Select Target Device

-----Please select the Device Group-----

 All subgroup devices are included

Display

Device of the selected group is displayed.

## Device Option Settings

Device Option Settings

Your available licenses will be displayed. Select "All Devices" from the drop down menu and then click Display.

Account Manager

Go to Top Menu

- Counter Information
  - Counter Information
- Accounting
  - By User
  - By Device
  - By Account Track
  - Select Acct Report
- Analysis
  - By User
  - By Device
  - By Account Track
  - Select Analysis Report
- Upper Limit Settings
  - Basic Settings
  - Setting by User
- Pricing Setup
  - Basic Settings
  - Setting by Device
- Initial Settings
  - Select Target Devices
  - Counter Collection Settings
  - Paper Size Settings
  - Print Port Settings
- Option
  - Report Processor Settings
  - Administrator Settings
  - Counter Collection Result
  - Client Software
  - Version

Select Target Devices



Account Manager: Licence Count

Total Licence Count   
Unused Licence Count

Select Target Device

All Devices   
 All subgroup devices are included

Total: 1-10/12

[10] [20](#) [30](#) [50](#) [100](#)

<< < 1 /2 > >>

| Manage                              | Registered Name                              | Model Name                     |
|-------------------------------------|--|--------------------------------|
| <input type="checkbox"/>            | KONICA MINOLTA magicolor 8650/10.15.212.248  | KONICA MINOLTA magicolor 8650  |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C352/10.15.212.211     | KONICA MINOLTA bizhub C352     |
| <input checked="" type="checkbox"/> | KONICA MINOLTA bizhub C451/10.15.212.240     | KONICA MINOLTA bizhub C451     |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C353P/10.15.212.249    | KONICA MINOLTA bizhub C353P    |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C353/10.15.212.201     | KONICA MINOLTA bizhub C353     |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C253/10.15.212.206     | KONICA MINOLTA bizhub C253     |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub 500/10.15.212.212      | KONICA MINOLTA bizhub 500      |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C550/10.15.212.216     | KONICA MINOLTA bizhub C550     |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub PRO 1050/10.15.212.203 | KONICA MINOLTA bizhub PRO 1050 |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub PRO 920/10.15.212.208  | KONICA MINOLTA bizhub PRO 920  |

Device Option Settings

Select the MFP(s) and then click Apply



Account Manager

Go to Top Menu

- Counter Information
  - Counter Information
- Accounting
  - By User
  - By Device
  - By Account Track
  - Select Acct Report
- Analysis
  - By User
  - By Device
  - By Account Track
  - Select Analysis Report
- Upper Limit Settings
  - Basic Settings
  - Setting by User
- Pricing Setup
  - Basic Settings
  - Setting by Device
- Initial Settings
  - Select Target Devices
  - Counter Collection Settings
  - Paper Size Settings
  - Print Port Settings
- Option
  - Report Processor Settings
  - Administrator Settings
  - Counter Collection Result
  - Client Software
  - Version

Transaction Result

Update Completed

OK

Click OK to continue the update process.

Account Manager

Go to Top Menu

- Counter Information
  - Counter Information
- Accounting
  - By User
  - By Device
  - By Account Track
  - Select Acct Report
- Analysis
  - By User
  - By Device
  - By Account Track
  - Select Analysis Report
- Upper Limit Settings
  - Basic Settings
  - Setting by User
- Pricing Setup
  - Basic Settings
  - Setting by Device
- Initial Settings
  - Select Target Devices
  - Counter Collection Settings
  - Paper Size Settings
  - Print Port Settings
- Option
  - Report Processor Settings
  - Administrator Settings
  - Counter Collection Result
  - Client Software
  - Version

Select Target Devices

Account Manager: Licence Count

Total Licence Count   
 Unused Licence Count

Select Target Device

All Devices   
 All subgroup devices are included

Total: 1-10/12

[10] [20](#) [30](#) [50](#) [100](#)

<< < 1 /2 > >>

| Manage                              | Registered Name                              | Model Name                     |
|-------------------------------------|--|--------------------------------|
| <input type="checkbox"/>            | KONICA MINOLTA magicolor 8650/10.15.212.248  | KONICA MINOLTA magicolor 8650  |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C352/10.15.212.211     | KONICA MINOLTA bizhub C352     |
| <input checked="" type="checkbox"/> | KONICA MINOLTA bizhub C451/10.15.212.240     | KONICA MINOLTA bizhub C451     |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C353P/10.15.212.249    | KONICA MINOLTA bizhub C353P    |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C353/10.15.212.201     | KONICA MINOLTA bizhub C353     |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C253/10.15.212.206     | KONICA MINOLTA bizhub C253     |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub 500/10.15.212.212      | KONICA MINOLTA bizhub 500      |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub C550/10.15.212.216     | KONICA MINOLTA bizhub C550     |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub PRO 1050/10.15.212.203 | KONICA MINOLTA bizhub PRO 1050 |
| <input type="checkbox"/>            | KONICA MINOLTA bizhub PRO 920/10.15.212.208  | KONICA MINOLTA bizhub PRO 920  |


Device Option Settings

The number of Unused licenses has decreased and MFP is now listed as Managed.

|   |   |   |  |  |
|---|---|---|--|--|
|  <b>Net Care Device Manager</b><br>Device List / Search / Registration / Setting | <b>Device List</b><br>Show device information | <b>Counter List</b><br>Show counter information | <b>Multi-Setting</b><br>Set data to multiple devices | <b>Device Auto Discovery</b><br>Set device discovery setting |
|---|---|---|--|--|

|  |  |   |   |  |
|--|--|---|---|--|
|  <b>Authentication Manager</b><br>User Registration and Management Settings | <b>User Counter</b><br>Registered User Counter | <b>Account Track Counter</b><br>Account Track Counter | <b>Function Permission Setting</b><br>Function Permission Setting by User | <b>Change Password</b><br>Change User Password |
|--|--|---|---|--|

|   |  |  |  |
|---|--|--|--|
|  <b>Account Manager</b><br>Counter Counting and Analysis | <b>Accounting</b><br>Add up the counters by users and devices. | <b>Analysis</b><br>Analyze the status of use by users and devices. | <b>Upper Limit Settings</b><br>Manage the print maximum count. |
|---|--|--|--|

|  |  |                                   |   |
|--|--|-----------------------------------|---|
|  <b>My Panel Manager</b><br>Edit My Address and My Panel. | <b>My Address</b><br>Edit My Address Book. | <b>My Panel</b><br>Edit My Panel. | <b>Administrative Setting</b><br>My Panel Manager Administrative... |
|--|--|-----------------------------------|---|

|   |   |
|---|---|
|  <b>Server Settings</b><br>Server Detail Setting | <b>License Management</b><br>License Confirmation and Registration. |
|---|---|

To set up the user for My Panel, Select the Administrative Settings in My Panel Manager.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting**
- Server Settings
- Personal Address Book
- Personal Panel
- Address Batch Setting
- Error Report
- Version

Managed Device Setting



My Panel Manager: Licence Count

Total Licence Count

Unused Licence Count

Select a device to be managed

Device Group Selection

All subgroup devices are included

Device of the selected group is displayed.

Next: Clear

Select All Devices in the Device Group Selection drop down menu, then click display to view all MFPs that can be registered with My Panel.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book
- Personal Panel
- Address Batch Setting
- Error Report
- Version

Managed Device Setting

My Panel Manager: Licence Count

Total Licence Count 10

Unused Licence Count 10

Select a device to be managed

Device Group Selection All Devices

All subgroup devices are included

Display

Select All

Total: 1-4/4

| Personal Address Book               | Personal Panel                      | Device Name                | Registered Name                          |
|-------------------------------------|-------------------------------------|----------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | KONICA MINOLTA bizhub C451 | KONICA MINOLTA bizhub C451/10.15.212.240 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | KONICA MINOLTA bizhub C353 | KONICA MINOLTA bizhub C353/10.15.212.201 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | KONICA MINOLTA bizhub C253 | KONICA MINOLTA bizhub C253/10.15.212.206 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | KONICA MINOLTA bizhub C550 | KONICA MINOLTA bizhub C550/10.15.212.216 |

Next

Clear

Select the MFP(s) you want the users to be able to manage their Personal Address Book and/or Personal Panel on and click Next.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book
- Personal Panel
- Address Batch Setting
- Error Report
- Version

Device Management Information Setting

Device Administrator Password  Max: 64 chars

OpenAPI Account  Max: 8 chars

OpenAPI Password  Max: 8 chars

- The settings will overwrite the "My Panel Manager" settings.
- Force deletion from the managed target.

Apply Clear

Enter the Device Administrator Password in and then select Apply. Default password is 12345678

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting**
- Server Settings
- Personal Address Book
- Personal Panel
- Address Batch Setting
- Error Report
- Version

Managed Device Setting Result



Managed Device Setting Result[My Address]

Managed Device Setting has been completed.

[5] [10](#) [15](#) [25](#) [50](#)

Total: 1-4/4

| Result     | Device Name                | Registered Name                          | Contents                              |
|------------|----------------------------|--|---------------------------------------|
| Update     | KONICA MINOLTA bizhub C451 | KONICA MINOLTA bizhub C451/10.15.212.240 |                                       |
| Normal End | KONICA MINOLTA bizhub C353 | KONICA MINOLTA bizhub C353/10.15.212.201 |                                       |
| Error      | KONICA MINOLTA bizhub C253 | KONICA MINOLTA bizhub C253/10.15.212.206 | Non-supported device. Please check th |
| Normal End | KONICA MINOLTA bizhub C550 | KONICA MINOLTA bizhub C550/10.15.212.216 |                                       |

Managed Device Setting Result[My Panel]

Managed Device Setting has been completed.

[5] [10](#) [15](#) [25](#) [50](#)

Total: 1-4/4

| Result     | Device Name                | Registered Name                          | Contents                              |
|------------|----------------------------|--|---------------------------------------|
| Update     | KONICA MINOLTA bizhub C451 | KONICA MINOLTA bizhub C451/10.15.212.240 |                                       |
| Normal End | KONICA MINOLTA bizhub C353 | KONICA MINOLTA bizhub C353/10.15.212.201 |                                       |
| Error      | KONICA MINOLTA bizhub C253 | KONICA MINOLTA bizhub C253/10.15.212.206 | Non-supported device. Please check th |
| Normal End | KONICA MINOLTA bizhub C550 | KONICA MINOLTA bizhub C550/10.15.212.216 |                                       |

OK

The newly added device will have a result of Normal End.

Results:

Update – Updated settings are registered to the MFP

Normal End – The MFP is registered correctly.

Error – MFP is not registered correctly, or incompatible.



My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book
- Personal Panel
- Address Batch Setting
- Error Report
- Version

Managed Device Setting



My Panel Manager: Licence Count

Total Licence Count 10

Unused Licence Count 9

Select a device to be managed

Device Group Selection ----- Please select a Device Group -----

All subgroup devices are included

Display

Device of the selected group is displayed.

Next: Clear

The unused License Count has decreased after adding the MFP.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book**
- Personal Panel
- Address Batch Setting
- Error Report
- Version

Personal Address Book



User Group ----- Please select a User Group -----

All subgroup users are included

Display

Delete

User of the selected group is displayed.

To set up the User's Personal Address Book select the Personal Address Book tab then select the All Users from the drop down menu and then select Display

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book**
- Personal Panel
- Address Batch Setting
- Error Report
- Version

Personal Address Book

User Group: All Users

All subgroup users are included Display

Delete

Select All

Total: 1-2/2

[10] [20](#) [30](#) [50](#) [100](#)

| Select                   | Address Book         | Group                | User Name | User Group Name | Description |
|--------------------------|----------------------|----------------------|-----------|-----------------|-------------|
| <input type="checkbox"/> | <a href="#">Edit</a> | <a href="#">Edit</a> | June K    | OTHER           |             |
| <input type="checkbox"/> | <a href="#">Edit</a> | <a href="#">Edit</a> | TimSmith  | OTHER           |             |

Select "Edit" under the Address Book column for the user whose address book you will be changing.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book**
- Personal Panel
- Address Batch Setting
- Error Report
- Version

New/Edit Address Book



Owner: June

New Address Book

Type

- E-mail
- E-mail
- Fax
- WebDAV
- PC (SMB)
- FTP
- IP Address Fax
- Internet Fax

Change Type

Registered No.

Registered Name

Index

[Required] Max: 24 chars

Specify Icon



Image

Specify Image

48x48pix 24bit Bitmap

E-mail

S/MIME Certificate

[Required] Max: 320 chars

Apply Clear

Select the type of contact (E-mail, Fax, WEBDAV, PC (SMB), FTP, IP Address Fax, Internet Fax) and select Change Type. Fill in the required fields and select an icon or specify and image to use as an icon. Then click Apply.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book**
- Personal Panel
- Address Batch Setting
- Error Report
- Version

My Address



Owner: june

Address Book

Filter

Registered Name

Select from Type

Index

Display

New Edit Delete

Select All

Total: 1-4/4

[10] 20 30 50 100

| Select                   | Registered No. | Image | Registered Name       | Type   | Index |
|--------------------------|----------------|-------|-----------------------|--------|-------|
| <input type="checkbox"/> | 1              |       | Send to me            | E-mail | Aa    |
| <input type="checkbox"/> | 2              |       | Robs E-mail           | E-mail | ABC   |
| <input type="checkbox"/> | 3              |       | California Office Fax | Fax    | ABC   |
| <input type="checkbox"/> | 4              |       | John Fax              | Fax    | ABC   |

After adding contacts the list will populate with the addresses or contacts.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Panel
- Error Report
- Version

Personal Panel



User Group

All subgroup users are included

Display

Delete

User of the selected group is displayed.

To set up a Users Personal Panel select the Personal Panel tab, then select the All Users and click the Display button.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book
- Personal Panel**
- Address Batch Setting
- Error Report
- Version

Personal Panel

User Group: All Users

All subgroup users are included

Display

Delete

Select All

Total: 1-1/1

[10] 20 30 50 100

| Select                   | System Settings      | Main Menu Settings   | Copy Setting         | Fax/Scan Settings    | User Name | User Group Name | Description |
|--------------------------|----------------------|----------------------|----------------------|----------------------|-----------|-----------------|-------------|
| <input type="checkbox"/> | <a href="#">Edit</a> | <a href="#">Edit</a> | <a href="#">Edit</a> | <a href="#">Edit</a> | june      | OTHER           |             |

The registered users will be listed. To edit select System Settings/Edit, Main Menu, Fax / Scan settings select Edit link under each category.



My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book
- Personal Panel
- Address Batch Setting
- Error Report
- Version

System Settings



Owner: june

Language Selection

Screen display language setting

The selected language will only be displayed if the target device supports that language.

Measurement Unit Settings

Unit Setting for numeric input  mm (Numerical Value)  inch (Numerical Value)  inch (Fraction)

Color Selection Settings

Color Selection  Green  Blue  Yellow  Orange

Screen to be displayed after login

Screen to be displayed   
Main Menu  
Copy  
Fax/Scan  
User Box  
Image Panel  
Browser

Apply Clear

In system settings window select the desired user settings to modify the MFP display.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book
- Personal Panel**
- Address Batch Setting
- Error Report
- Version

Main Menu Settings



Owner: june

Shortcut Key Settings of Main Menu

Button Assignend

|                  |                              |
|------------------|------------------------------|
| Main Menu Key 1  | Copy                         |
| Main Menu Key 2  | Fax/Scan                     |
| Main Menu Key 3  | User Box                     |
| Main Menu Key 4  | OFF                          |
| Main Menu Key 5  | ----- Major Function -----   |
| Main Menu Key 6  | Copy                         |
| Main Menu Key 7  | Fax/Scan                     |
| Main Menu Key 8  | User Box                     |
| Main Menu Key 9  | Image Panel                  |
| Main Menu Key 10 | Browser                      |
| Main Menu Key 11 | ----- Copy Setting -----     |
| Main Menu Key 12 | Color Mode                   |
|                  | Paper Setting                |
|                  | Zoom Setting                 |
|                  | Duplex/Combine               |
|                  | Finishing                    |
|                  | ----- Fax/Scan Setting ----- |
|                  | Scan Settings                |
|                  | Original Settings            |
|                  | Communication Settings       |
|                  | ----- Copy Memory -----      |
|                  | ----- Scan/Fax Memory -----  |
|                  | OFF                          |

Apply Clear

In the main Menu remove or add desired shortcuts to the functions in the user's main menu.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book
- Personal Panel**
- Address Batch Setting
- Error Report
- Version

Copy Setting



Owner: june

Copy screen customization

Default Tab  Basic  Quick Copy

Shortcut Key 1

Shortcut Key 2

Apply Clear

In the Copy Setting menu users can add two shortcuts to the Copy screen at the MFP.

My Panel Manager

Go to Top Menu

Administrative Setting

- Administrator List
- Managed Device Setting
- Server Settings
- Personal Address Book
- Personal Panel**
- Address Batch Setting
- Error Report
- Version

Fax/Scan Settings



Owner: june

Fax/Scan Screen Customization

Shortcut Key 1

Shortcut Key 2

Default Tab

- Job History
- Direct Input
- Address Search (LDAP)
- Address Book

Default screen display from registered address

- Index
- Destination Type

Address Book Default Display for index selection

- My Address Book
- ABC
- DEF
- GHI
- JKL
- MNO
- PQRS
- TUV
- WXYZ
- etc
- Aa
- Ka
- Sa
- Ta
- Na
- Ha
- Ma
- Ya
- RaWa

Apply Clear

In the Fax / Scan Setting menu users can add two shortcuts to the Fax / Scan screen at the MFP, in addition to adding address book Job history, Direct input as default view. This concludes the installation and setup of the PSES server, users and devices.



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