

PageScope Web Connection

CREATING ADDRESS BOOK

SCANNING DESTINATIONS



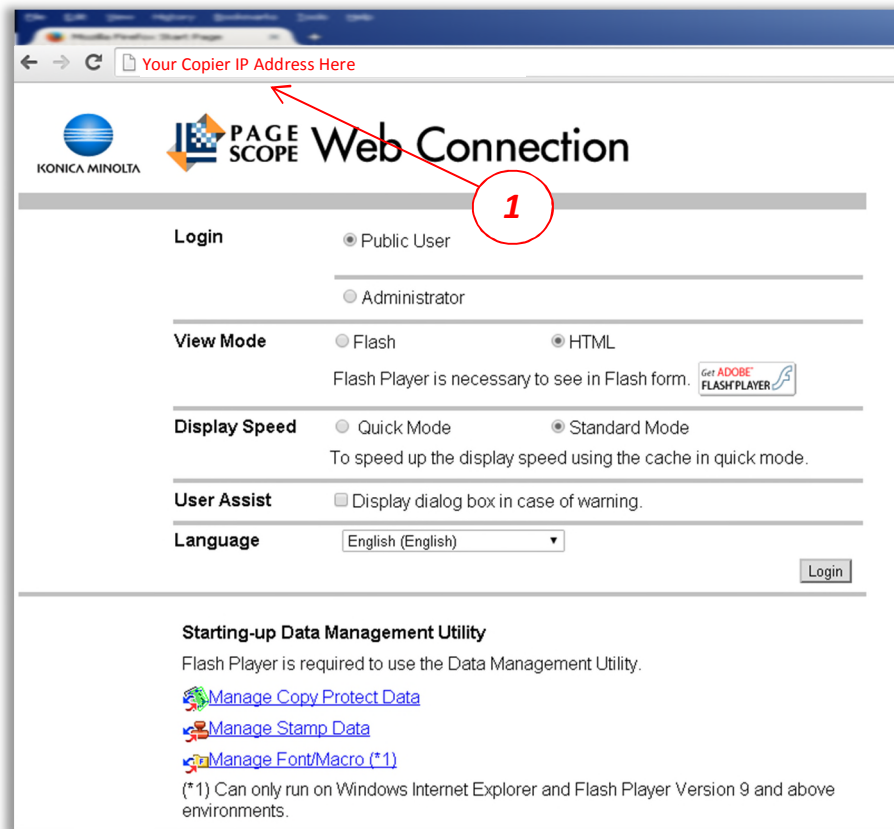
KONICA MINOLTA

Before proceeding, please be aware of the following:

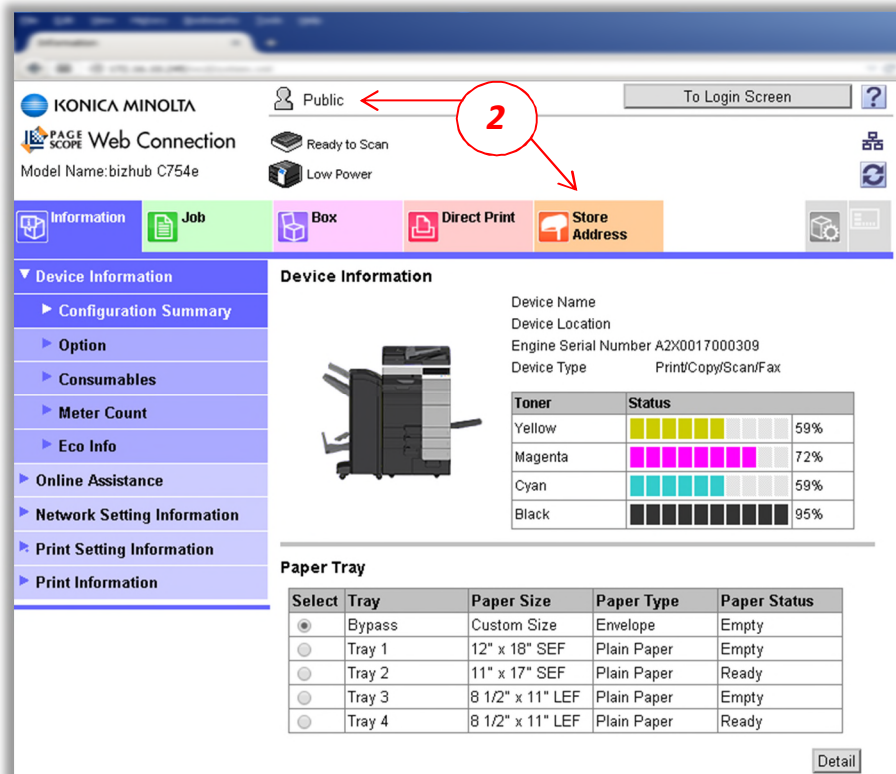
- 1) Confirm the current time & date on the display for all scanning types.***
- 2) For “SMB”, “FTP”, or “WebDAV”, a shared folder with read/write access must be created.***
- 3) For “Fax”, this option is available when an optional fax kit is installed on the copier.***
- 4) Some options may require steps which are to be performed by an Network Administrator.***

Caltronics Business Systems

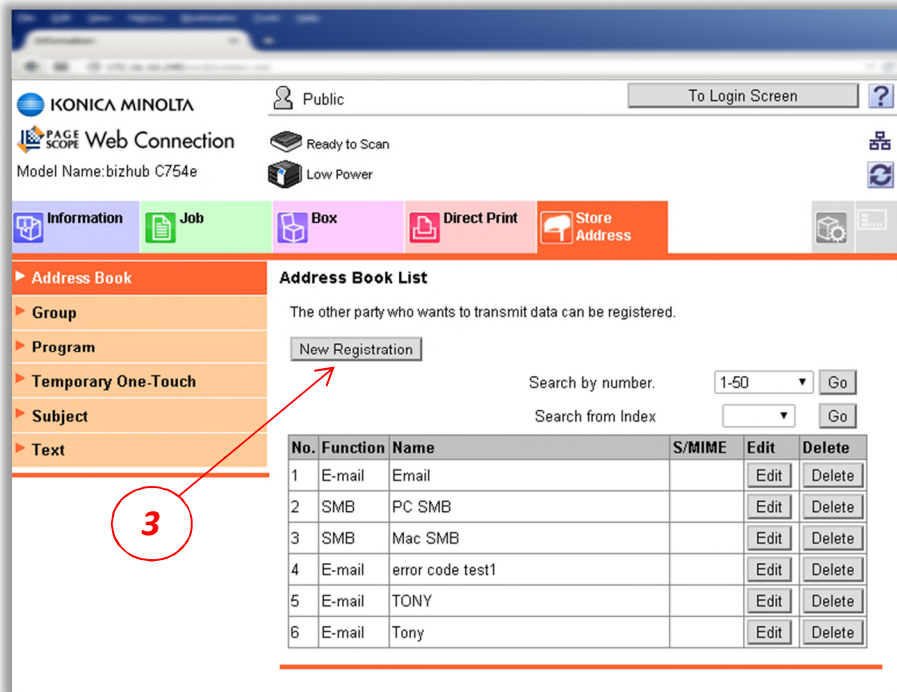
- 1) Enter the IP address of the copier into a web browser 's address field & press **Enter/Return**.
(Firefox works best with the Bizhubs web interface)



- 2) From the Konica PageScope "Public" web interface, select "Store Address" Tab



3) Click "New Registration"

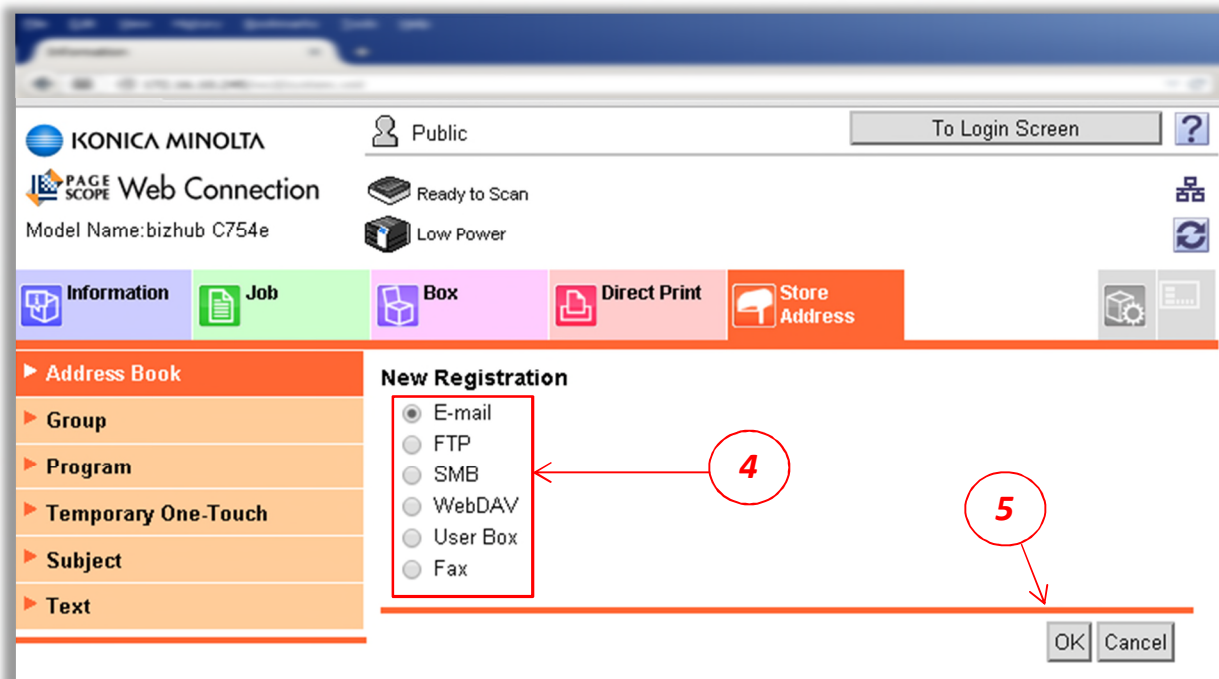


4) Choose the scanning option you wish to setup

5) Click "OK"

- [Email](#)
- [FTP](#)
- [SMB](#)

- [WebDAV](#)
- [User Box](#)
- [Fax](#)



Creating Bizhub *scan links* via “E-Mail”

Note: Correct “E-Mail TX” settings must be enabled & set before Scan to Email will function. Contact your Network Administrator if necessary.

- A. In the “**Name**” field, enter the button name to appear on the copier panel.
- B. Under the “**Index**” choose the search & display index option.
- C. Select “**Main**” if the link button is to appear on the “**Favorites**” screen of the copier
- D. In the “**E-Mail Address**” field, enter the E-Mail destination desired.
- E. Click “**OK**” –then “**OK**” again when the Address Book registration is complete message appears.

The screenshot shows the 'Address Book (E-mail)' configuration page. On the left is a navigation menu with options: Address Book, Group, Program, Temporary One-Touch, Subject, and Text. The main content area is titled 'Address Book (E-mail)' and includes the following sections:

- No.:** Radio buttons for 'Use opening number' (selected) and 'Direct Input'. A text input field is next to it, with a blue circle 'A' pointing to it.
- Name:** A text input field.
- Index:** A dropdown menu showing 'ABC', with a blue circle 'B' pointing to it. Below it is a checkbox for 'Main', with a blue circle 'C' pointing to it.
- Destination Information:** A text input field for 'E-mail Address', with a blue circle 'D' pointing to it. Below it are radio buttons for 'Registration of Certification Information' (selected) and 'Deletion of Certification Information'. A 'Choose File' button is also present.
- Limiting Access to Destinations:** A 'Display' button, with a blue circle 'E' pointing to it.

At the bottom right, there are 'OK' and 'Cancel' buttons.

Creating Bizhub *scan links* via “FTP”

Note: “FTP” settings must be enabled & known before “Scan to FTP” will function. Contact your Network Administrator if necessary.

- A. In the “Name” field, enter the button name to appear on the copier panel.
- B. Under the “Index” choose the search & display index option.
- C. Select “Main” if the link button is to appear on the “Favorites” screen of the copier
- D. If the PC is to be accessed by via “Host Name”, then Check this option
- E. Enter the “Host Address” or “IP Address” of the destination desired.
- F. Enter the “File Path” of the scan folder destination.
- G. Enter the “FTP” login requirements for the receiving PC.
- H. Click “OK” –then “OK” again when the Address Book registration is complete message appears.

KONICA MINOLTA Public To Login Screen ?

PAGE SCOPE Web Connection Ready to Scan
Model Name: bizhub C754e Low Power

Information Job Box Direct Print Store Address

Address Book

- Group
- Program
- Temporary One-Touch
- Subject
- Text

Address Book (FTP)

No.
 Use opening number
 Direct Input

Name

Index
Specify a keyword for address search and display by registered name.
ABC
 Main

Destination Information

Host Address
 Please check to enter host name.

File Path

User ID

Password

anonymous OFF 1

PASV Mode OFF

Proxy OFF

Port No. 21 (1-65535)

Limiting Access to Destinations
Display

OK Cancel

Creating Bizhub *scan links* via “SMB”

Note: Destination & Login settings must be known before “Scan to SMB” will function. Contact your Network Administrator if necessary.

- A. In the “**Name**” field, enter the button name to appear on the copier panel.
- B. Under the “**Index**” choose the search & display index option.
- C. Select “**Main**” if the link button is to appear on the “**Favorites**” screen of the copier
- D. If the PC is to be accessed by via “**Host Name**”, then Check this option
- E. Enter the “**Host Address**” or “**IP Address**” of the destination desired.
- F. Enter the “**File Path**” of the scan folder destination. *(Note: Begin with shared folder name)*
- G. Enter “**User & Password**” for the destination PC. *(Password is required for Windows 7 & up)*
- H. Click “**OK**” –then “**OK**” again when the Address Book registration is complete message appears.

KONICA MINOLTA
PAGE SCOPE Web Connection
Model Name: bizhub C754e

Public
Ready to Scan
Low Power

To Login Screen

Information Job Box Direct Print Store Address

Address Book (SMB)

No.
 Use opening number
 Direct Input

Name

Index

Specify a keyword for address search and display by registered name.
ABC
 Main

Destination Information

Host Address
 Please check to enter host name.

File Path

User ID

Password

Limiting Access to Destinations
Display

OK Cancel

Creating Bizhub *scan links* via “User Box”

Note: Creating of a “User Box” should be made before “Scan to Box” will function. Contact your Network Administrator if necessary.

- A. In the “**Name**” field, enter the button name to appear on the copier panel.
- B. Under the “**Index**” choose the search & display index option.
- C. Select “**Main**” if the link button is to appear on the “**Favorites**” screen of the copier
- D. Click the “**Search from List**” button and choose the “**User Box**” to link.
- E. Click “**OK**” –then “**OK**” again when the Address Book registration is complete message appears.

KONICA MINOLTA
PAGE SCOPE Web Connection
Model Name: bizhub C754e

Public
Ready to Scan
Low Power

To Login Screen

Information Job Box Direct Print Store Address

▶ Address Book
▶ Group
▶ Program
▶ Temporary One-Touch
▶ Subject
▶ Text

Address Book (User Box)

No.
 Use opening number
 Direct Input

Name

Index
Specify a keyword for address search and display by registered name.
ABC
 Main

Destination Information
User Box No. Search from List
Registered Box Number (1-999999999)

Limiting Access to Destinations
Display

OK Cancel

Creating Bizhub *scan links* via “WebDAV”

Note: Creating of a “User Box” should be made before “Scan to Box” will function. Contact your Network Administrator if necessary.

- A. In the “Name” field, enter the button name to appear on the copier panel.
- B. Under the “Index” choose the search & display index option.
- C. Select “Main” if the link button is to appear on the “Favorites” screen of the copier
- D. If the PC is to be accessed by a “Host Name”, then Check this option
- E. Enter the “Host Address” or “IP Address” of the destination desired.
- F. Enter the “File Path” of the scan folder destination. *(Note: Begin with shared folder name)*
- G. Enter “User & Password” login values for the destination PC. *(Password is required for Windows 7)*
- H. Enter additional “WebDAV Proxy” settings *(If applicable)*
- F. Click “OK” –then “OK” again when the Address Book registration is complete message appears.

The screenshot shows the Konica Minolta Web Connection interface for a bizhub C451. The 'Address Book (WebDAV)' configuration page is displayed. The interface includes a top navigation bar with 'Information', 'Job', 'Box', 'Direct Print', and 'Store Address' tabs. The 'Store Address' tab is active. On the left, a sidebar menu shows 'Address Book' expanded to 'Store Address'. The main content area contains the following fields and options:

- No.:** Radio buttons for 'Use opening number' (selected) and 'Direct Input'. A text input field is present.
- Name:** A text input field.
- Index:** A dropdown menu showing 'ABC'. Below it is a checkbox for 'Main'.
- Destination Information:** A checkbox for 'Please check to enter host name'. Below it are text input fields for 'Host Address', 'File Path', 'User ID', and 'Password'.
- SSL Settings:** A dropdown menu showing 'OFF'.
- Proxy:** A dropdown menu showing 'OFF'.
- Port No.:** A text input field showing '80' with '(1-65535)' as a hint.
- Limiting Access to Destinations:** A 'Display' button.

At the bottom of the page, there are 'OK' and 'Cancel' buttons.

Creating Bizhub *scan links* via “Fax”

- A. In the “**Name**” field, enter the button name to appear on the copier panel.
- B. Under the “**Index**” choose the search & display index option.
- C. Select “**Main**” if the link button is to appear on the “**Favorites**” screen of the copier
- D. In the “**Destination**” field, enter the fax number.
- (Note: Include any ‘dial out #’, ‘area code’ or pauses as necessary)
- E. Click “**OK**” –then “**OK**” again when the Address Book registration is complete message appears.

KONICA MINOLTA
PAGE SCOPE Web Connection
Model Name: bizhub C754e

Public
Ready to Scan
Low Power

To Login Screen

Information Job Box Direct Print Store Address

Address Book (Fax)

No.
 Use opening number
 Direct Input

Name

Index
Specify a keyword for address search and display by registered name.

ABC
 Main

Destination Information

Destination
(one-byte numeric, #, *, ', T, P, E)

Communication Setting
Display

Limiting Access to Destinations
Display

OK Cancel